

**DANVILLE COMMUNITY COLLEGE
ALUMNI ASSOCIATION**

**MINUTES: Meeting No. 22
October 21, 2013
12:00 Noon, Wyatt Board Room
Danville Community College
Danville, Virginia**

Present: Anita Wyatt, Shannon Hair, Martha Flanagan, Mack Doss, Harvey Flanagan, Marie Harris, Bernice Gammon, Faye Haymore, Nancy Taylor Reynolds, Connie Wann, Ed White, Kim Demont, Shelby Irving, Styphenia Reliford, Cathy Pulliam, Debra Carlson, Virginia Nelson, two representatives from SGA: Vivica Wilson and Steve Oake.

Call to Order: Shelby Irving, president, called the meeting of the DCC Alumni Council to order.

I. Approval of July 19, 2013, Minutes

A. The minutes of the July 19, 2013, meeting were approved as presented.

Mack Doss moved to accept; Dr. White seconded the motion.

II. Old Business

A. Sports Hall of Fame

A recommendation was made to change the date of the event because of other items already on the schedule for May. After a discussion, Marie volunteered to look at the calendar for a location and a suitable date.

B. Five-Year Strategic Plan

Shannon Hair presented information to the members concerning other college alumni associations. Some have as many as eight employees. Shannon explained the importance of a grant writer a full-time director to make sure that we are headed in the right direction and a part-time accountant. How to address the alumni organization for the next five years is the ongoing focus before we undertake further obligations. Dr. Scism has reviewed the current plan and has made recommendations.

C. Alumni Scholarship

After a discussion about guidelines and how to fund the scholarship, it was decided to have a committee to work on methods for funding. They are to meet in with plans to go forward. Those who volunteered to serve on this

committee were Susan Escue, Anita Wyatt, Dr. Ed White, Faye Haymore, and Richard Carter.

Another committee was formed concerning the future of the Alumni Operation as we move into the next five years. Those volunteering to serve on that committee were Susan Escue, Anita Wyatt, and Dr. White.

A. Showbiz

Shannon led the discussion about the event concerning whether the college wanted to use Showbiz as a recruitment tool for students or for alumni. Dr. Scism will be at the January 2014 meeting and this will be discussed as to the future participation and how to best make use of the event. Breakfast at companies with significant alumni was also a suggestion concerning how to reach alumni. Steve Oake, student SGA guest, said that he was unaware of the alumni association and wanted more information that might help recruit students.

III. New Business

A. Update On Governing Documents

Marie gave an update on the governing documents: bylaws, strategic Plan 2013-14, committee assignments and media guide. These were attached to the program agenda.

B. Nominees for the Honoree Programs

Outstanding Alumni and Sports Hall of Fame (This is an area which needs further nominees.) Feedback is needed on any individuals on the list that members can add.

C. Dates for final nominations

Nominations are due in December and January. Committees will meet face-to-face, since nominations have increased. Sports Hall of Fame nominations need to be in to the Alumni Relations Coordinator by the end of January. The Sports Hall of Fame Committee needs to evaluate an addition to the criteria which will be transmitted by e-mail. If accepted, a committee recommendation is needed for the January meeting.

D. New Officers' Nominations

Officer nominations will be on the agenda for the January meeting. New officers will assume duties in July. Marie gave an update on the process. Cathy Pulliam moves to president for 2014-15 and 2015-2016. For 2014-2016, the Council will need to elect a president-elect for two years serving with Cathy. That person will then become president for 2016-17 and 2017-18. Shelby Irving will become the Foundation Board Liaison for 2014-15 and 2015-2016. Council will need to re-elect the present secretary and the present

treasurer, if they are willing to serve, or elect a new secretary and a new treasurer for 2014-15 and 2015-16. According to the Bylaws, this nomination process is supposed to be carried out by the past president- Debra Carlson and her appointed committee.

E. Nominations for Council

Shelby Irving presented the need for appointing a committee by the Alumni Council president to evaluate council requirements over upcoming years, establish those requirements, establish methods to solicit new members, evaluate community members who would add expertise to Council, and solicit until a minimum of three Council vacancies are filled. *(From the Bylaws, Chairpersons and Members; the president shall appoint chairpersons and committee members for both standing and ad hoc committees.)*

The Nomination Committee, with the aid of the Alumni Relations Coordinator, shall identify persons who are interested in serving on the Alumni Council. After reviewing the candidates, the Nomination Committee shall present a recommended slate of candidates for the vacant seats to the DCC Alumni Council. *(From the Bylaws: After reviewing the candidates, the Nomination Committee shall present a recommended slate of candidates for the vacant seats to the DCC Alumni Council.)*

F. Report to the DCC Foundation

Marie presented the September report to the DCC Foundation.

Adjournment: There being no further business, Shelby adjourned the meeting at 1:35 p.m. Next meeting will be the second Tuesday in January because of a holiday on the third Tuesday.

Respectfully submitted,

Virginia Nelson

Virginia A. Nelson, Secretary

Danville Community College Alumni Council

Next Meeting: January 13, 12:00 Noon, Wyatt Building Conference Room. The Alumni Council meets January, April, July, and October on the third Monday of the designated months, **except in January because of the holiday on the third Monday, causing the meeting to move to the second Monday. Anyone not able to attend should notify the Alumni Relations Coordinator at alumni@dcc.vccs.edu previous to the meeting.**